**Theatre/Staging Rigging Annual Inspection Checklist**

**MOTORIZED RIGGING SYSTEM**

***Instructions:* 1) Inspect each component listed in the “description” column for damage/function. 2) Place a “checkmark” if the component passes. 3) Place an “X” if the component fails. 3a) If component fails complete the “notes” section below. 4) Write “N/A” if component is not part of the rigging system.**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ***Facility Name:*** | | | ***Inspected by:*** | | | | ***Date:*** | | | | |
| **Description** | **Lineset #** | **Lineset #** | **Lineset #** | **Lineset #** | **Lineset #** | **Lineset #** | **Lineset #** | **Lineset #** | **Lineset #** | **Lineset #** | **Lineset #** |
| Cables |  |  |  |  |  |  |  |  |  |  |  |
| Battens |  |  |  |  |  |  |  |  |  |  |  |
| Blocks |  |  |  |  |  |  |  |  |  |  |  |
| Cable fittings |  |  |  |  |  |  |  |  |  |  |  |
| Lead cables terminated at batten |  |  |  |  |  |  |  |  |  |  |  |
| Lead cables terminated at carriage top |  |  |  |  |  |  |  |  |  |  |  |
| Winch not leaking fluid |  |  |  |  |  |  |  |  |  |  |  |
| Winch wiring in good condition |  |  |  |  |  |  |  |  |  |  |  |
| Set stops working |  |  |  |  |  |  |  |  |  |  |  |
| Winch controls labeled |  |  |  |  |  |  |  |  |  |  |  |
| Winch emergency stop |  |  |  |  |  |  |  |  |  |  |  |
| Winch brake |  |  |  |  |  |  |  |  |  |  |  |
| Winch operation |  |  |  |  |  |  |  |  |  |  |  |
| Lineset runs smoothly and quietly |  |  |  |  |  |  |  |  |  |  |  |
| **Note:**   1. **Deficiency -** 2. **Corrective Action -** 3. **Date Corrective Action completed -** | | | | | | | | | | | |